Institutional Effectiveness Steering Committee April 3rd meeting

Members Present: Gail Hamilton, Kilian Ordelheide, and Claudio Piani.

1. Qualitative analysis of the unit directors interview data is waiting on Manuel to come back from paternity leave. The deadline for this analysis is a week before the faculty senate. We still have some time.
2. Comments are back from the test run of the survey. Only comment is to unify language, that is, always use “Learning Outcomes” in lieu of “LOs”.
3. The survey will be deployed later in April because at the moment there are too many surveys being sent out to faculty who may get confused.
4. In response to the request for table and chair setup for Outcomes Assessment Day; C102,C103, and A101 should be set up as one single table with 20ish chairs; C101 with tables around the walls for coffee and refreshments; C104 with 80 chairs, facing the lectern as in a standard lecture. Claudio will communicate this to whoever is in charge.