

Policy Number: AA047EN  
Last Review: 23 July 2020

## 1. PURPOSE

Due to the COVID-19 pandemic, The American University of Paris is implementing an adapted transfer credit policy for the 2020-2021 academic year that allows for exceptional flexibility recognizing the challenges faced by both students and universities during this global pandemic.

## 2. WHO IS AFFECTED BY THIS POLICY

Students, Staff

## 3. POLICY STATEMENT

This is a two-part policy that will adapt our transfer policies exceptionally for the 2020-21 academic year.

**Part 1** of this policy allows for flexibility in transferring credits due to adapted grading policies during the spring 2020 semester at the apex of the COVID-19 pandemic. As such, the University will carefully monitor student transcripts and will monitor adapted grading policies/options offered by universities to allow for transferring of courses with grades that otherwise are not transferrable under published policy. This is specific to non-qualitative binary grades earned during the spring and summer 2020 semester. Such grades could include CR/P/P+/S. As the University does not transfer grades, any course to be transferred under this policy may satisfy elective, core curriculum, major or minor requirements depending on the course description and/or course syllabus.

**Part 2** of this policy allows for flexibility in the number of transfer credits for students who are unable to complete their studies at their current university due to COVID-19 pandemic related reasons. Such reasons could include personal or family health issues, extreme travel restrictions, universities closing or closing programs. As such, and upon a careful statement submitted within the admissions process, the University could allow for up to 75 transfer credits towards the completion of the undergraduate degree at AUP.

## 4. RESPONSIBILITIES

The Office of the Registrar is responsible for supervising this policy and coordinating with both the admissions office as well as the advising group in ACE Center (Academic, Career and Experiential Advising).

## 5. APPROVALS & HISTORY

This is an exceptional policy that was implemented following the 2020 COVID-19 Pandemic for Fall 2020 and Spring 2021 applicants. The policy will be re-reviewed early 2021 to determine how it should be adapted or potentially extended.

## 6. ISSUING OFFICE AND CONTACT

The Office of Academic Affairs  
Tel. +33 1 40 62 06 04  
5, boulevard de la Tour-Maubourg  
Paris, 75007