

1. PURPOSE

This policy explains why students are required to subscribe to health insurance, the ways in which students are insured, and AUP's immunization policy.

2. WHO IS AFFECTED BY THIS POLICY

Undergraduate and graduate students.

3. POLICY STATEMENT

HEALTH INSURANCE

The AUP student health care plan is mandatory. All students are registered with MSH International insurance for full medical coverage unless they can provide a proof of alternate coverage at the beginning of each semester. Alternate coverage must meet AUP's requirements for exemption (see section below "How to opt out").

If a student already has French Social Security, the student should inform the AUP Health Office. In this case the student will be enrolled in our complementary MSH International insurance plan to supplement French Social Security coverage.

Full details of coverage are listed in the [Student Health Care Handbook](#) available online.

HOW TO OPT OUT OF THE AUP HEALTH INSURANCE PLAN

**Degree-seeking students** can request to opt out of the AUP health insurance plan if they meet one of the following conditions:

1. For students under 28 whose parents' insurance covers them, the following must be provided:
  - proof that parents reside in Paris (phone/gas bill)
  - valid proof of insurance
  - health insurance exemption form
2. For students whose employers' insurance covers them, the following must be provided:
  - copy of work contract
  - valid proof of insurance
  - health insurance exemption form
3. For students over age 28, an official letter of proof of insurance must be provided no later than orientation check-in. Alternate health insurance must cover the following and be stipulated in the official letter:
  - coverage for at least 45,000 U.S. dollars
  - hospitalization
  - general medical treatment
  - medical repatriation
  - return of mortal remains
  - coverage must be valid for the whole semester

**Visiting students** can request to opt out of the AUP health insurance plan entirely by providing an official letter of proof of insurance. Alternate health insurance must cover the following and be stipulated in the official letter:

- coverage for at least 45,000 U.S. dollars
- hospitalization
- general medical treatment
- medical repatriation
- return of mortal remains

- coverage must be valid for the whole semester

All documents must be provided to the health plan coordinator at [health@aup.edu](mailto:health@aup.edu) no later than orientation check-in and resubmitted at the beginning of each new semester or whenever the date of coverage ends.

## IMMUNIZATION REQUIREMENTS

Records of completed immunization must be filed with AUP's Health Office in order to safeguard each student's health and the health of the entire community. As prevention is key to avoiding risk, students are expected to provide proof of the following immunizations while enrolled:

- Measles, Mumps and Rubella (MMR)
- Tetanus – Diphtheria or DPT
- Meningococcal Vaccine (A, C, Y, W-135) administered within the last 5 years.

Please refer to the [Student Immunization Record](#) form online or email [health@aup.edu](mailto:health@aup.edu) for further details.

AUP's immunization compliance deadline is August 31<sup>st</sup> for the fall semester and December 31<sup>st</sup> for the spring semester. Failure to comply will result in administrative suspension. Students who wish to apply for an exemption should fill out the [Immunization Waiver Request](#), available online.

### 4. RESPONSIBILITIES

The AUP Health Office ensures that all the students are enrolled in the AUP health insurance plan and have been charged properly, or that they have filed adequate proof of alternate coverage. The Health Office Coordinator, with the support of the Dean of Student Development, is responsible for this policy.

### 5. DEFINITIONS

**MSH INTERNATIONAL** is a subsidiary of SIACI SAINT HONORE, a healthcare partner for internationally mobile students and professionals worldwide. <http://www.msh-intl.com>

### 6. APPROVALS & HISTORY

This longstanding policy was reviewed and updated on November 25, 2020. Next review will take place in November 2023.

### 7. ISSUING OFFICE AND CONTACT

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