

1. PURPOSE

The continuous evaluation of student learning is an integral part of the educational process at The American University of Paris as it is in all American universities. Students must demonstrate their knowledge and comprehension through a wide range of academic exercises, which may include written assignments, research, in-class essays, graphical and computer modeling, examinations or oral presentations. For faculty to perform such assessment, students must maintain integrity and ethical behavior in their academic work. The Code of Academic Integrity is the foundation of teaching and learning at AUP. It is an indispensable attribute of serious scholarship, and a hallmark of the University's mission and scholarly reputation. As members of the AUP community, students are responsible for upholding the tenets of this code, and for being aware of academic policies and procedures. Ignorance of any part of the Code of Academic Integrity and/or AUP policies concerning academic misconduct does not excuse violations.

Note on Artificial Intelligence: The increasing availability and capabilities of tools that employ AI is changing methods of learning and working, in some cases making it less obvious what constitutes academic misconduct. Some types of AI use may constitute academic misconduct in one context, while being acceptable or encouraged in another context. Students should refer to the course syllabus for guidelines as to what uses of AI are permitted, and what uses are forbidden, for each particular course. In all cases, however, students are bound by this Academic Integrity Policy and its core principles: that students demonstrate their own comprehension of ideas, and in ways permitting faculty to assess this comprehension.

2. WHO IS AFFECTED BY THIS POLICY

Students.

3. POLICY STATEMENT

What Constitutes a Violation of Academic Integrity? A number of actions compromise academic integrity and honesty. The most egregious examples of academic misconduct include plagiarism, fabrication, and cheating. Infringements of the Code of Academic Integrity are serious and can lead to failing grades or dismissal from the University. Due to the international nature of the AUP student body, a few examples and explanations are provided below for clarity.

Plagiarism. Failure to acknowledge the sources and authors of all borrowed, quoted, copied, directly translated, or paraphrased material (in any format) constitutes a serious violation of academic integrity. All use of, or references to, the work or ideas of others (including books, research, opinions, statistics, Web/Internet content, electronic communications), whether published or unpublished, must be correctly cited. Plagiarism includes the use or submission of someone else's work as one's own work. It is considered theft and is unacceptable practice at AUP. Plagiarism can take the following forms:

- Submitting research, papers, assignments, quizzes or examinations produced by another as one's own;
- Submitting purchased material, such as a term paper, for coursework or credit;
- Restating or paraphrasing works without acknowledging or correctly citing the source(s);
- Copying any portion of work belonging to another, without proper citation.

The AUP Writing Lab offers workshops and individual consultations for all students who have questions about plagiarism. Writing Lab tutors are experts in citation guidelines and can explain when, why and where to attribute ownership of ideas and content included in research papers and assignments. The MLA Handbook for Writers of Research Papers and other citation guides are available to students in the Academic Resource Center.

Fabrication and Falsification. Fabrication is the practice of inventing information, or knowingly submitting dishonest work. It includes the falsification of research, data, quotations, studies or other findings, and thus is an unacceptable practice. Examples of fabrication or falsification include the following:

- Submitting in a paper, thesis, lab report, or other academic exercise that is falsified, invented, or contains fictitious data or evidence;

- Deliberately and knowingly concealing or distorting the true nature, origin, or function of data or evidence;
- Falsifying or misrepresenting one's records, transcripts, experience or coursework;
- Selectively manipulating research and results.

Cheating. Academic integrity requires compliance with all testing and evaluation procedures so that the results honestly demonstrate a student's mastery of information. Cheating is the act or attempted act of deceiving, misleading or misrepresenting this mastery and is unacceptable behavior. Examples include:

- Copying from another student's quiz, test or examination paper;
- Obtaining unauthorized access to testing content before, during, or after an exam;
- Using unauthorized aids such as notes, textbooks, PDAs, cell phones or calculators, while taking an exam;
- Collaborating on a test, quiz, or other project in a manner unauthorized by the instructor.

Additional Examples of Academic Misconduct. Academic integrity policies are important to students' success and fair treatment. If student work, progress and performance are not measured under equitable conditions, one student may obtain an unfair advantage over his/her peers. Additional examples of academic misconduct include, but are not limited to:

- Stealing, reproducing, circulating or otherwise gaining access to examination materials prior to the time authorized by the professor;
- Encouraging, or collaborating with, another student to violate the Code of Academic Integrity;
- Stealing, defacing, or concealing library or course materials with the purpose of depriving others of their use;
- Tampering with grades, course documents or student records, with the purpose of obtaining an unfair advantage over other students;
- Failing to comply with the Acceptable Use Policy for the use of University computer resources and networks;
- Failing to adhere to University policies for classroom decorum, such as disrupting the class by arriving late or leaving the room while class is in, using or consulting a cell phone during class, talking to a neighbor, reading e-mail or otherwise compromising the learning experience of one's fellow students.

Sanctions. Students should consider very carefully the penalties for cheating and other violations of Academic Integrity. Faculty members are responsible for evaluating students' work, verifying the originality of assignments, and enforcing the university's standards of fairness and academic honesty. Professors who have questions about the originality of student work may question students about the methods and materials used on a paper or assignment; they may also ask to see notes, rough drafts or other materials. Faculty members also have access to plagiarism detection software. Finally, the Office of Academic Integrity provides guidance, support and mediation to both faculty and students. If a student has violated the Code of Academic Integrity, he/she will be subject to an appropriate sanction, which can include, for example:

- A reduced or failing grade on an assignment;
- A reduced or failing grade in the course;
- Suspension from the University for 1 to 2 semesters;
- Expulsion from the University.

Sanctions within a given course are determined and enforced by the professor of that course. Suspension or expulsion is determined by the Provost, and will be enforced in the case of repeat offences.

The Office of Academic Integrity. Academic Integrity incidents are reported to the Office of Academic Integrity, which maintains confidential records of such incidents. If a student is found to violate academic integrity more than once, the information will be reported to the Provost for further action. The Director of the Office of Academic Integrity will serve as an impartial mediator in the case where disputes cannot be resolved between the faculty member and a student. Confidential questions and concerns may be sent to academicintegrity@aup.edu.

The Honor Board. If a student disputes or appeals the findings of the Office of Academic Integrity, the case will be referred to the Honor Board. Students may request an advocate from the Office of Student Affairs or from the Honor Board at any time during the formal procedures. Honor Board decisions are final, and only the President of the University can reverse such a decision. A confidential written record of Honor Board proceedings will be kept on file in the Office of Student Affairs, and a written record of the Honor Board's conclusions will be placed in the student's file.

Composition of the Honor Board. The Honor Board is composed of seven members who are prepared to meet at least once per semester. Its membership includes: two teaching faculty members (appointed by the Chair of the Faculty Senate), the Director of the Office of Academic Integrity, the Dean of Student Services, the Provost, the GSC President or his/her Appointee, and the SGA President or his/her Appointee.

Student Pledge to Uphold the AUP Code of Academic Integrity. Please see addendum below.

4. APPROVALS & HISTORY

August 13, 2018 December 15, 2020 Review of long standing policy. Addition of “Student Pledge to Uphold the AUP Code of Academic Integrity” and approval by Leadership Team.

Last review: Spring 2026

Next review: Fall 2028

5. ISSUING OFFICE AND CONTACT

The Academic Affairs

academicaffairs@aup.edu

Tel. +33 1 40 62 06 04

The American University of Paris

129, rue de l'Université

75007 Paris.

All AUP students are required to adhere to a pledge to uphold Academic Integrity. Below is a copy of this pledge that students are required to re-read and agree to uphold every semester

ACADEMIC INTEGRITY PLEDGE

As a member of the University community, you will be expected to conduct yourself according to the principles of Academic Integrity. Integrity in this context includes a commitment to providing a true and valid indication of individual achievement. It requires a commitment to honesty, respect and fairness in all academic endeavors.

In the interest of academic excellence and community trust, all members of AUP are responsible for understanding and upholding the tenets of the Code of Academic Integrity. Your pledge to uphold these principles guarantees that work done and progress made at AUP are legitimate within the broader academic community, as well as in the world beyond. Your personal and academic success depends upon your commitment to the values and principles that form the foundation of the University.

During orientation, you will be asked to sign a pledge agreeing to uphold the standards set forth in the AUP Code of Academic Integrity. Accepting this pledge is part of your induction into an academic community where ethical behavior is valued in all aspects of University life.

ACADEMIC INTEGRITY

The American University of Paris deplores cheating, lying, fraud, theft and other behaviors that show disrespect for the rights of others and diminish the value of your degree. All academic work submitted at AUP must be the product of the student's own reflection, study and research. The following behaviors are examples of academic dishonesty and are prohibited:

Cheating: the act (or attempted act) of deception to misrepresent student mastery of information. Cheating includes the submission of the same paper or any coursework for more than one course without the permission of all faculty involved. It also includes bringing unauthorized notes or electronic exchanges to examinations, and copying from other students' work.

Plagiarism: the presentation of someone else's work as one's own. This includes the use of any ideas, words or data, in written, oral or electronic form, without properly attributing their source(s). All use of, or references to, the work or ideas of others (including books, research, opinions, statistics, Web/Internet content and electronic communications), whether published or unpublished must be correctly cited. Plagiarism also includes the submission of purchased papers or papers borrowed from or written by other students or authors.

Generative AI & Automated Writing Technology: Each course syllabus will include the instructor's policy regarding the use of generative AI within that course. Unauthorized, unacknowledged, or otherwise prohibited use of generative AI may constitute a violation of academic integrity. If questions arise regarding the originality or authorship of submitted work, faculty may request supporting materials such as iterative drafts, research notes, revision history, or other documentation. Faculty may also use AI-detection tools as one factor in evaluating submissions, recognizing that such tools are not definitive on their own.

Fabrication and Falsification: the use of invented information, or the falsification of research, data, quotations studies or of other findings.

Obtaining unfair or illegal advantage: gaining unauthorized access to examination materials, participating in unauthorized collaboration, tampering with common resources, databases or university records or using unauthorized aids, including electronic devices.

Multiple submissions of student work: submitting, without express permission, any coursework more than once or to fulfill requirements for more than one course.

Facilitating academic dishonesty: participation in the violation of any provision of the code.

If you have questions about any point within the code, ask a faculty member, a librarian or a staff member of the Academic Resource Center for guidance.

Ignorance of any aspect of the code does not excuse its violation.

For a more detailed description of what constitutes academic dishonesty, please see our Policies Page regarding Academic Integrity at <https://www.aup.edu/university-policies-guidelines/policy/academic-integrity>

The President's Task Force on Academic Integrity and Excellence wishes to acknowledge, with gratitude, the American University of Cairo (<https://www.aucegypt.edu/home>) and the Center for Academic Integrity & Rutland Institute for Ethics at Clemson University (<http://www.academicintegrity.org/>), for sharing their integrity campaigns, providing invaluable support and allowing us to build upon their ideas and documents.

STUDENT PLEDGE TO UPHOLD THE AUP CODE OF ACADEMIC INTEGRITY

By signing this page:

- I pledge that I will neither misrepresent my work nor give or receive unauthorized aid.
- I accept responsibility for maintaining the AUP Code of Academic Integrity at all times.
- I pledge to foster an atmosphere of honesty and academic integrity among my fellow students.
- I pledge to practice ethical behavior concerning research data, university records, information and the use of information technology.
- I will uphold the highest standards of academic integrity in all of my work at AUP, including during examinations.
- I understand that I will be subject to serious sanctions should I commit any violation of the AUP Code of Academic Integrity. Sanctions may involve failing grades, suspension or expulsion from the University.

[Tick box] I have read and agree to the AUP Code of Academic Integrity.