

## PETITION TO AUDIT

### Rules for Audit

- During the drop/add period in spring and fall semesters, a full-time student may petition to audit one course, free of charge.
- Be aware that audit tuition fees *do* apply for the summer semester.
- An audit is permitted only on a space-available basis and with the professor's approval.
- Once a course has been registered as an audit, the option cannot be revoked.
- A student may not petition to audit a course for which they are already registered.
- Undergraduates may not audit graduate courses or modules.
- Complete the below form and return to the Registrar's Office by the end of Drop/Add Week.
- If approved, the course will be registered and a grade of "AU" will be designated for the course. Students should check their courses on the Student Portal at the end of Drop/Add Week to see if their audit has been approved.

### Student Information

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
ID Number

### Petition to Audit

\_\_\_\_\_  
Course and Section

\_\_\_\_\_  
Title

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Professor's Signature indicating approval *provided space is available in the class*

\_\_\_\_\_  
Date