

## Course Waiver Petition

**Rules for Waiver:**

Please note that an approved waiver petition waives a course requirement but has no bearing on your overall credit requirement

**Student Information**

ID Number: \_\_\_\_\_ Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

**Waiver Request:**

This waiver request is for (check one):

Major  Minor (or concentration)  Core Curriculum

Course Requirement (Number and Title): \_\_\_\_\_

It is important to note that a waiver of a requirement is exceptional and must be heavily documented. Please attach all necessary documentation. Should the waiver request be due to a student passing a waiver exam, please give details below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Required Administrative Signatures**

**Advisor**

Please assist the student in completing this form and that any/all required course descriptions are attached before sending the student for departmental approval(s). Comments:

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

**Major/Minor Requirement**

Approved

Denied

Comments:

\_\_\_\_\_  
Major/Minor Department Chair Signature

\_\_\_\_\_  
Date

**Discipline Department Chair** (if not housed in major discipline)

Approved

Denied

Comments:

\_\_\_\_\_  
Discipline Department Chair Signature

\_\_\_\_\_  
Date

**Core Curriculum Requirement**

Approved

Denied

Comments:

\_\_\_\_\_  
Discipline Department Chair Signature

\_\_\_\_\_  
Date

Please return completed paperwork to the Registrar's Office, which will verify its completeness and forward for the Dean's final approval.

**Academic Administration**

Approved

Denied

Comments:

\_\_\_\_\_  
Academic Dean Signature

\_\_\_\_\_  
Date