Course Waiver Petition

Rules for Waiver:
Please note that an approved waiver petition waives a course requirement but has no bearing on your overall credit requirement.

Student Information
ID Number: __________________ Last Name: ___________________________ First Name: __________________
Major(s): __________________ Minor(s): ____________________________

Waiver Request:
This waiver request is for (check one):
☐ Major  ☐ Minor (or concentration)  ☐ Core Curriculum

Course Requirement (Number and Title): ___________________________________________________________

It is important to note that a waiver of a requirement is exceptional and must be heavily documented. Please attach all necessary documentation. Should the waiver request be due to a student passing a waiver exam, please give details below:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Required Administrative Signatures

Advisor
Please assist the student in completing this form and that any/all required course descriptions are attached before sending the student for departmental approval(s). Comments:

________________________________________________________________________________________
Advisor Signature __________________________ Date __________________________

Major/Minor Requirement
Comments: ☐ Approved ☐ Denied

Major/Minor Department Chair Signature __________________________ Date __________________________

Discipline Department Chair (if not housed in major discipline)
Comments: ☐ Approved ☐ Denied

Discipline Department Chair Signature __________________________ Date __________________________

Core Curriculum Requirement
Comments: ☐ Approved ☐ Denied

Discipline Department Chair Signature __________________________ Date __________________________

Please return completed paperwork to the Registrar’s Office, which will verify its completeness and forward for the Dean’s final approval.

Academic Administration
Comments: ☐ Approved ☐ Denied

Academic Dean Signature __________________________ Date __________________________