**Institutional Effectiveness Steering Committee**

**January 27th, 2021 - Teams**

Members: Laurence Amoureux, Darcee Caron, Christine Tomasek, Carla Canelas Tobar, Russell Williams, Olivia Grobocopatel, and Claudio Piani.

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1. Welcome
2. Approval of agenda.
3. Ideas for the next outcomes assessment day. Presentations by Committee members.
   1. Laurence Amoureux:

The goal of our workshop is to help with the assessment of the GLACC, FirstBridge Information Literacy learning outcome. In fall she proposed a bibliography exercise with a rubric. She would like to offer a choice for faculty with more exercises but going along with what faculty already do. As she has an hour to present, she will prepare a concise presentation. Claudio suggests to invite FirstBridge faculty to work together. He also thinks it is important to have concluding remarks at the end of the workshop.

* 1. Darcee Caron:

Darcee is planning to work with assessment of experiential learning initiatives (CCX). She has already recruited Isabella to work on this with her. She will like a faculty member that already has a course approved for CCX to participate as well, maybe Hanna Westley. Darcee has a similar idea than Laurence, to basically bring examples. Maybe the GPS example, maybe the internship, and then a course example. So, if faculty want to propose a course for EL coding, they can come to the workshop and work on the application.

Darcee has also talked with Rika about trips eligible for CCX coding. Basically, courses that have a trip as a requirement (Practicas).

* Claudio brings to the attention that study trips are not being assessed. He thinks it might be a good idea to develop a process to assess those as currently, student evaluations are not used for study trips. Christine mentions that study trips can be part of a student evaluation but that faculty needs to be involved in building the process. Thus, the faculty would just need to describe how the study trip supports the learning in the class. Using Blue would not increase significantly the workload of the faculty.
* In the study trip proposal form there is no reference to a learning outcome. The proposal form could have a question about learning outcomes and assessment. The CC would have to approve it and examine the language. Claudio will bring this idea to the proper channels.
  1. Russel Williams:

Russell is planning to prepare something with the CC. One of the things on the CC’s agenda is to increasingly ask for rubrics, how the courses are going to be assessed. He is wondering if his workshop could be a conversation about those rubrics and how, for example a rubric for quizzes, digital projects, oral presentations, etc. look like. Some kind of guide or toolkit. Faculty could bring their own rubrics. Claudio thinks this is an excellent idea.

* 1. Claudio Piani:

Claudio is planning to talk to Ann Borel and present an example of how to set up courses on Blackboard to automate assessment there. Christine thinks it could be interesting to have a faculty member set up his Blackboard live. Furthermore, she would like a non-math or science professor to do it. Claudio will present the tool to his department and see if he can get people from other departments to participate as well.

Laurence has asked Ann Boral about doing the grading and assessment of annotated bibliography on Blackboard as well. It is interesting because you get the assessment across the entire class. Sally thinks is doable for annotated bibliography.

Assessment day – Operational remarks and other ideas

* The event is intended to be in-presence, Covid permits. However, there will be a blended delivery (on-line as well) for faculty that cannot attend physically.
* Darcee thinks that the event is missing staff-oriented assessment workshops. She might shift hers to target staff and administrative units. Claudio thinks it is unlikely that staff members that need to improve their assessment methodologies will attend. However, Christine believes that those units should be approached. Darcee suggests co-curricular engagements. Claudio suggests the theme “Assessment during Covid-19 times”. This will continue to be discussed.