

Permission to Enroll form

This form serves to allow a student to exceptionally attend a class even though a pre-requisite has not yet been fulfilled.
Please do not confuse this Permission to Enroll form with the "waiver" form.

Student Information

Last Name:	First Name:
ID Number:	Expected Graduation Date:
Major(s):	Minor(s):

Request:

Semester for which permission is to be granted: Spring ☐ Summer ☐ Fall ☐ Year: 20____

Course Desired:

Course Number and Section:	Course Name:
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Pre-requisite(s) currently required, and not yet completed: _____
Currently registered course to be dropped, if permission to enroll in desired course is given: _____

Student Signature

Date

Required Administrative Signatures

Advisor

Please explain why the student should be permitted to take the course without completing the pre-requisite:

Advisor Signature

Date

Professor of Course in Question

☐ Agrees

☐ Disagrees

Professor's Signature

Date

Department Chair:

☐ Agrees

☐ Disagrees

Chair Signature

Date

*Please return to the Registrar's Office for approval and internal processing.

Academic Administration

☐ Agrees

☐ Disagrees

Comments:

Academic Dean Signature

Date

*Note: If permission is granted you will be registered for this course by the Registrar's Office. You will not be able to register yourself online. Once the course is registered you will be able to view it on your course schedule.