

**COVER SHEET FOR UNDERGRADUATE PROPOSALS TO THE CURRICULUM COMMITTEE**

Title of Proposal: \_\_\_\_\_

Author of Proposal: \_\_\_\_\_

Author's home department: \_\_\_\_\_

Date of departmental meeting at which the proposal was approved: \_\_\_\_\_

*(NB: attach copy of minutes from this meeting – see checklist)*

Other interested departments, if any: \_\_\_\_\_

*(This proposal must be shared with the chairs of other interested/implicated departments. Please attach copies of e-mails sent for this notification - see checklist)*

For new majors/minors: program to be housed in the \_\_\_\_\_ department

Approval of Department Chair: \_\_\_\_\_

Proposal presented by Chair to Council of Chairs [date]: \_\_\_\_\_

Date submitted to Curriculum Committee: \_\_\_\_\_

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*The signature below is required for new majors/minors, revised majors/minors, new courses, new or revised honors/programs (it is not required for less substantial curricular changes, e.g., changes in course titles, course descriptions, new cross-listings).*

Approval of Dean [signature]: \_\_\_\_\_

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Action by CC:

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Signature of Curriculum Committee Chair: \_\_\_\_\_

Date: \_\_\_\_\_