**Faculty Search Proposal Template**

**Proposal due date: March 1st**

**Types of hires:**

1. International search for full-time FTE. Search opens in September for employment begin date the following September
2. Projected CDD Needs for future Academic year

**Information needed:**

1.What position(s) are you proposing to hire for?

2.What is the justification?

3. Who is the potential hire replacing? To cover which courses?

(If the new hire is replacing a retirement, has the current faculty member expressed in writing the date for the planned retirement?)

4. What rank and category?

5. *Enseignant* or *enseignant-chercheur*?

6. Full or part-time? What is the anticipated course load?

7. How would the potential hire’s research expertise and teaching topics align with departmental needs?

8. How would the potential hire’s research expertise and teaching topics align with AUP’s mission and strategic plan?

9. Please demonstrate that departmental enrollments and long-term trends justify the new hire.