**Institutional Effectiveness Steering Committee – Minutes**

**24th March 2021 - Teams**

Members: Laurence Amoureux, Darcee Caron, Christine Tomasek, Carla Canelas Tobar, Russell Williams, Olivia Grobocopatel, and Claudio Piani.

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1. Welcome
2. Members present (apologies).
3. Approval of agenda.
4. Approval of Minutes IESC meeting 10th Mar 2021.
5. Request from Claudio to apply departmental rubrics into the assessment reports:

Claudio would like to have the committee apply the department rubrics into the assessment report.

He does not intend for this to be an evaluation of the departments. If a department want to evaluate how they do assessment they can. They can receive the rubric and do it themselves, otherwise, we will do it for them. The idea is to assess the process and to add it to the strategic plan dashboard.

Claudio does not think it is a good idea to share the results of the evaluations with the department. Although we can do it anonymously. But we need to clarify that the committee is not grading the departments. This will be done with the units as well.

1. Update on GLACC Brief

We have finished collecting the assessment. We are only missing the assessment of the single DL course offered in the last calendar year. Claudio will contact Jayson to get his assessment. He will also contact Claudia to get the assessment of the course she is offering this current semester (CS 1060).

1. Update of Assessment results turned in with FARs?

Brenda is gathering information about the FARs for Bill. She is concerned about the differences in counting systems among the people responsible to submit the FARs. Claudio will ask Brenda for the number of people that have turned in their FARs.

1. Bill suggested counting the service on this committee as half of a standing committee of the Faculty Senate.

Everyone in the committee is ok with this decision.

1. Should we skip next meeting? There is little work now and there will be a lot of work when the Department report come in and need evaluating.

The committee will not meet on April 7th as planned but on April 21st. The committee members will bring present their ideas of workshops for the Outcomes Assessment Day. The event will be fully online.