Institutional Effectiveness Steering Committee 2nd February 2022 meeting

Members: Laurence Amoureux, Darcee Caron, Christine Tomasek, Carla Canelas Tobar, Asli Bökesoy, Manuel Caballer, and Claudio Piani.

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1. Welcome members present (apologies).
2. Approval of agenda
3. Update on the Online Assessment Tool.
4. Outcome assessment Day Ideas for Workshops
5. What are we doing this year?

Claudio announces the new IR person who will start first of March if all the necessary papers are sorted.

Claudio: We have around 80 courses turned in a valid assessment. A lot of people got caught up, couldn’t hand it in on time, some have other assessment methods. I am very happy with it.

Carla: Feedback from Gail, she couldn’t upload documents. She thinks it will be more work.

Claudio: Gail is the only chair together with English who has another method of assessment. I will try to explore uploading options.

**Claudio will bring uploading documents into his meeting with BLUE or edit his example with the charts.**

Carla asks how one is going to assess courses with more than one section? take an average?

Claudio takes a note of this suggestion, he will investigate.

Christine asks if one could make a test run with a small group? Like summer courses?

Claudio agrees to run a test on a specific discipline.

Claudio presents the workshops that ran last time, he will run assessment for dummies again and invite new faculty to show how this works. He wants outcome assessment to be something not too faculty facing. He will give an introduction, introduce the tool and then he will have a workshop for new faculty.

Laurence proposes “rethink our KPI’s for the library” for library staff.

Darcee agrees to do a workshop on KPI’s together with Laurence.

Darcee and Laurence will run a workshop on KPI’s.

Manuel will run a workshop on blue sky thinking about assessment.

Darcee asks what could be done that would help people to see the point of assessment?

Claudio will approach Kevin for a workshop.

The assessment day will be from 9:30 am to 2 pm after lunch.