IN ORDER TO UPLOAD YOUR BIRTH CERTIFICATE;

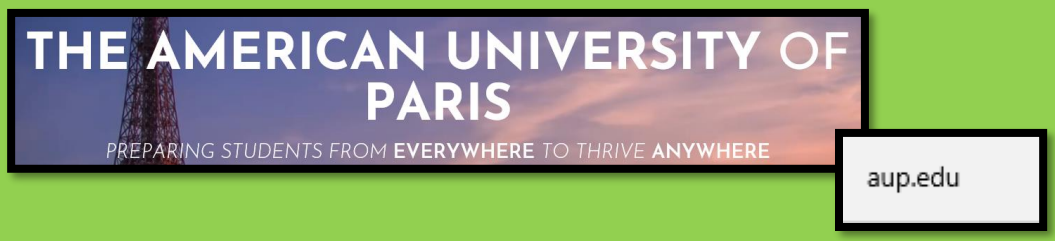
YOUR PASSPORT/ or EU ID;

YOUR VISA

YOUR OFII DOCUMENT,

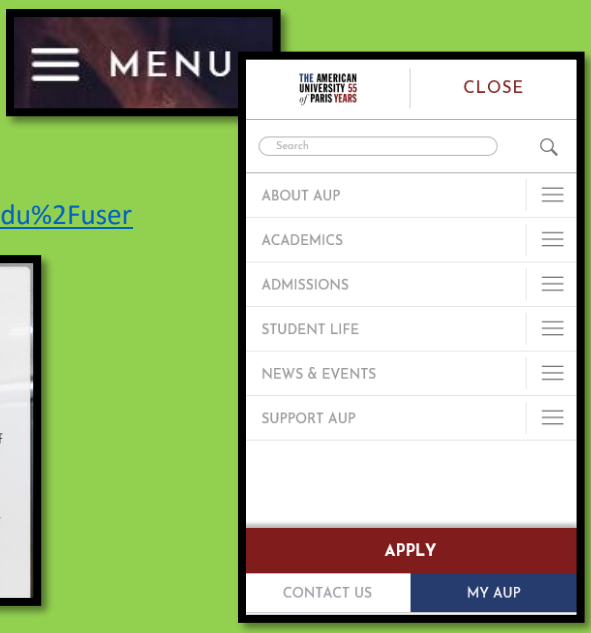
PLEASE FOLLOW THE INDICATIONS BELOW:

1-GO TO THE AUP WEBSITE- Open the link: https://www.aup.edu/

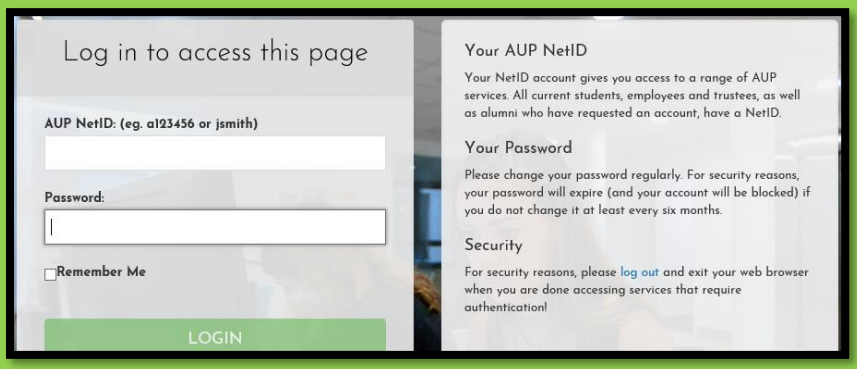


2- CLICK ON MENU

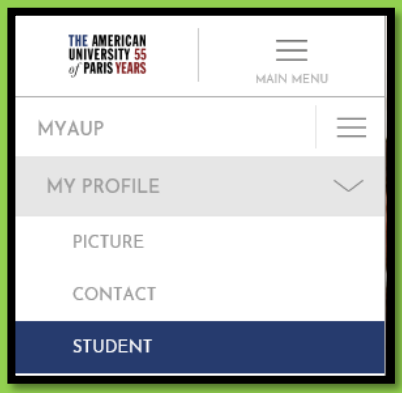
3- GO TO MY AUP SECTION AND CLICK

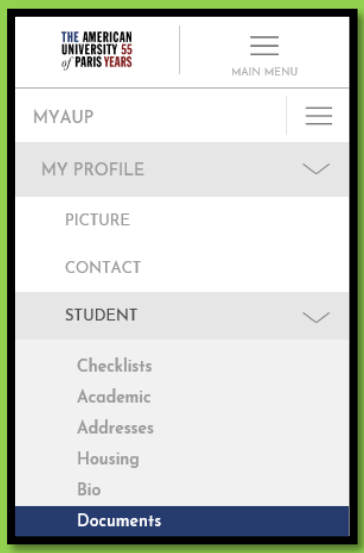


4- LOG IN AS A STUDENT (AUP net ID, password)
https://login.aup.edu/cas/login?service=https%3A%2F%2Fmy.aup.edu%2Fuser

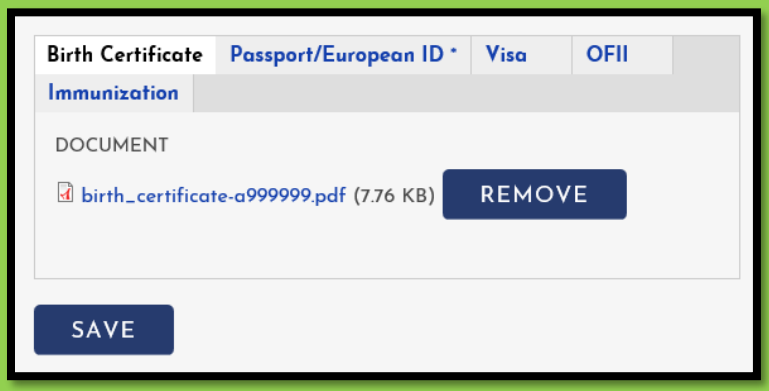


5- CLICK ON MY PROFILE/ STUDENT/ DOCUMENTS

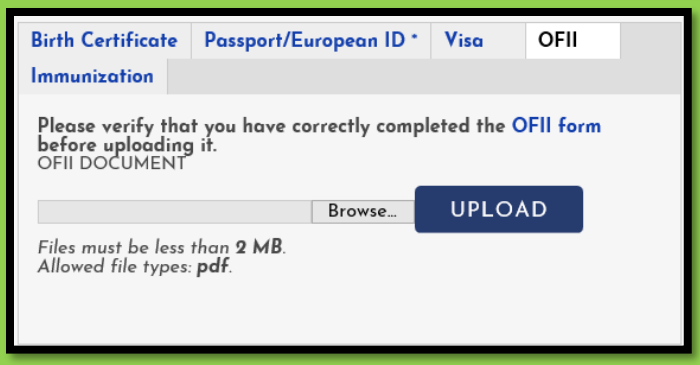


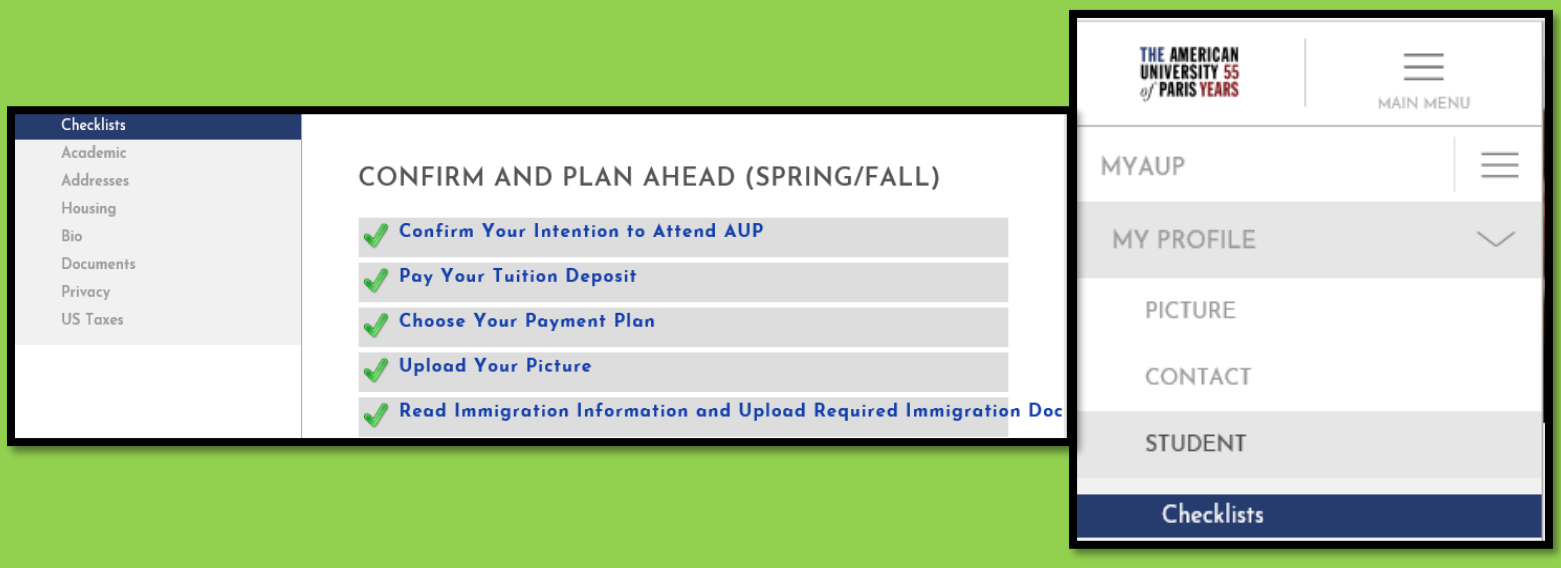


6- CHOOSE THE DOCUMENT YOU WISH TO UPLOAD AND CLICK



7- UPLOAD



8- CHECKLIST: PENDING APPROVAL FROM SIS- STUDENT IMMIGRATION SERVICES

ONCE THE DOCUMENT IS UPLOADED, SIS WILL PROCESS YOUR REQUEST ASAP AND WILL FORWARD THE AUTHORIZED DOCUMENT TO THE DATABASE IN ORDER TO UPDATE YOUR RESIDENCY RECORDS.