



#### **CULTURAL PROGRAM EXCURSIONS**

#### Food in Paris:

Introduction to Wine and Cheese Nov 16 60€

#### Concert at Philharmonie de Paris:

VIVA NIGERIA, VIVA AFRICA Oct 10 40€

#### STUDY TRIP DESTINATIONS

Biella & Lake Como	Oct 5-9	950€
Naples, Pompei, Sorrento, Capri, Positano	Oct 6-9	850€
Bordeaux	Oct 7-9	595€
Warsaw, Treblinka & Otwock	Oct 13-16	695€
London & Canterbury	Oct 13-16	950€
Stockholm	Oct 13-16	995€
Albi and its region	Oct 20-23	650€
Fes	Oct 27-Nov 1	950€
Cairo & Luxor	Oct 27-Nov 2	1595€
Malta	Nov 10-13	650€
Geneva	Nov 13-15	475€
Rome	Nov 18-20	695€
Ghana	Nov 19-28	1795€
Brussels, Molenbeek & Bruges	Nov 25-27	595€
Jerusalem	Nov 25-29	1475€

#### **AUP'S COVID-19 RESPONSE**

All Cultural Program trips are designed in line with the latest travel advisories as well as French Health Ministry and World Health Organization recommendations regarding Covid-19. You may be required to wear a mask while traveling or during individual visits, and show authorities a negative Covid test. If the local epidemiological situation makes it necessary, local authorities may require additional restrictions to reduce the spread of the virus. The Cultural Program Manager regularly monitors the conditions in France as well as at all travel destinations and will send all relevant updates to trip participants. Students who have a cough or a temperature should consult a doctor and avoid traveling. Please see the Cultural Program Manager for more information.

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**Policy Information** 

#### Study Trip Registration:

September 5- September 11, 2022 Through your student registration portal

#### Study Trip Cancelation:

September 11, NO LATER than midnight

Late Cancelation Fee: FULL COST OF TRIP

\*The cancellation deadline is extended for eligible students pending their Coup de Pouce award notifications.

#### Payment:

- Trip costs are charged automatically to your student ledger.
- Payment for study trips must be made no later than September 23 for the Fall 2022 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.
- Study trip payments can be sent the same way as tuition:
  - Online by credit card, https://my.aup.edu/payment/tuition
  - via bank transfer
  - or in person with cash/cheque

Sign-ups after September 11 may be possible depending on availability. See the Cultural Program Manager.

www.aup.edu/academics/cultural-program



#### COUP DE POUCE

Coup de Pouce is a grant fund that provides a limited amount of financial aid to AUP degree-seeking students who are registered in classes with study trips and who are in financial need. The grant is funded by the President's Office and profits generated from vending machines on AUP's campus.

An application form and essay must be completed online in order to apply for aid. Please note that applications must be filled in completely and accurately or they will not be considered.

Coup de Pouce applications are reviewed by two sub-committees. For undergraduate applicants, the committee is composed of one Undergraduate Student Council member, one Financial Aid officer, and one administrator from Student Development. For graduate applicants, the committee is composed of one Graduate Student Council member, one Financial Aid officer, and one graduate administrator.

Applications and more information on the process may be obtained on the Cultural Program website:

https://www.aup.edu/academics/cultural-program/coup-de-pouce

#### Application Deadline: Monday, September 12 by 11:00 am

No late applications are considered.

Awards are announced via email by September 16 and trip participation must be confirmed by email to the CP Coordinator by Monday, September 19. Failure to notify the CP Manager by this date results in your automatic trip confirmation



# CONCERT AT THE PHILHARMONIE DE PARIS

VIVA NIGERIA, VIVA AFRICA

Monday, October 10 • 20h00 • Philharmonie de Paris Cost: €40 (Category 1 tickets)

Nigeria, one of Africa's major musical centres, is showcased with this exclusive evening featuring concerts by Keziah Jones—paying a vibrant tribute to Fela Kuti—and by Seun Kuti with the iconic Afrobeat band Egypt 80.



#### **FOOD IN PARIS**

#### INTRODUCTION TO WINE & CHEESE

Wednesday, November 16 • 15h30 - 17h • Paroles de Fromagers

Cost: €60 (includes tastings)

Minimum: 12 participants • Maximum: 18 participants

#### DECOUVERTE TASTING | INTRODUCTION TO CHEESE AND WINE

Discover cheese and wine in an authentic and professionnal environment! Enjoy tasting and pairing exceptionnal cheeses with wonderful wines, in the 7th century cheese cellar of the cheese shop!

Please note that if you have any allergies, it is your responsibility to notify the Cultural Program Manager upon registration. Alternative tastings may not be possible.







#### BIELLA & LAKE COMO

# CONSULTING PROJECT WITH SUSTAINABLE FASHION BRAND KAYLIA

#### WEDNESDAY, OCT. 5 - SUNDAY, OCT. 9

BA5012 Management, Ethics & Theory BA5021 Organizational Behavior BA5035 Financial Management BA5041 Marketing Strategy BA5062A Management of Complexity

On this study trip, collaborate with the Kaylia Group, a sustainable fashion brand on a strategic consulting project around their branding, sustainability management, ethical management strategies and finances. Explore the local area, its culture and history, to understand the context of this firm within the context of the region and the challenges it faces in terms of climate change and protection of its natural and cultural heritage. Spend a day at Lake Como to explore the area and the towns of Como and Bellagio. This trip involves a client-focused project that touches on marketing, finance, sustainability, ethics, fashion, and themes of environment and complexity. The project will continue after the trip is completed and is connected to several graduate-level courses.

Students interested in this trip who aren't enrolled in a course engaged with the client project will need permission from the trip faculty to join, and will be expected to contribute to project outcomes during the trip.

#### Led by Professors Robert Earhart & Albert Cath Trip cost: 950€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 950€

Payment for study trips must be made no later than September 23 for the Fall 2022 semester.

Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



# NAPLES, POMPEI, POSITANO, SORRENTO & CAPRI

#### ITALIAN SPLENDORS

#### THURSDAY, OCTOBER 6 - SUNDAY, OCTOBER 9

#### IL1010 Elementary Italian

Spend 3 nights in Sorrento, one of Italy's most ancient cities on the spectacular coast, south of Naples. From there take the boat to the Isle of Capri, walk through the narrow streets, home of Curzio Malaparte. A full day excursion is planned to the classical splendors of Pompeii, buried and forever preserved by the fury of Vesuvius' famed eruption. Visit the bustling city of Naples, situated dramatically on a sweeping Mediterranean bay with Vesuvius looming ominously on the horizon, and discover its famous Spaccanapoli streets, baroque churches, and the Capodimonte Museum.

#### Led by Professors Isabel Gardner & Hall Gardner

#### Trip cost: 850€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 850€

Payment for study trips must be made no later than September 23 for the Fall 2022 semester.

Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



# BORDEAUX & SAINT-EMILION

#### WRITING THE SELF AND THE CITY

#### FRIDAY, OCTOBER 7 - SUNDAY, OCTOBER 9

F22 Firstbridge: Who am I? Writing the Self and the City EN1099 FB7 Writing Paris, Writing Place CL1099 FB7 Autobiographical Writing

Discover Bordeaux and its rich and complex history of a multicultural provincial city, and its place in the history and culture of both France and Europe. Explore museums, take a walking tour, visit a chateau, and take a short trip to one of the region's acclaimed vineyards.

#### Led by Professors Amanda Dennis & Daniel Medin

Trip cost: 595€

(includes round-trip train transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 595€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.

# WARSAW, TREBLINKA & OTWOCK 11 11 I

#### WARSAW, TREBLINKA & OTWOCK

#### HOLOCAUST HISTORY AND MEMORY IN WARSAW

#### THURSDAY, OCT. 13 - SUNDAY, OCT. 16

PY1099FB2 Introduction to Memory Studies CM1099FB2 Memory Lab CM3037A Museum as Medium

Visit sites of social and public memory, with particular attention to the public display and representation of traumatic historical events within museums, memorials and monuments. The trip to Warsaw, Treblinka and Otwock addresses issues of social construction and how the processes of memorialization and "museumification" following mass atrocity create possible sites of restorative justice and collective witnessing. The Shoah serves as the point of reflection on how memory is materialized and put into social practice. Investigate "history tourism" while exploring the meaning and the "lived experience" offered by historical sites and museums for visitors. How is history told and displayed and to what end? What effect do these representations (and preservations) have on the personal meaning of history? Why are sites of destruction increasingly popular tourist destinations? What does it mean to "bear witness" today?

#### Led by Professors Brian Schiff & Charles Talcott

Trip cost: 695€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 695€ Payment for study trips must be made no later than September 23 for the Fall 2022 semester.

Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



# LONDON AND CANTERBURY

# ON THE PATHS OF PILGRIMS: MEDIEVAL TO MODERN

#### THURSDAY, OCT. 13 - SUNDAY, OCT. 16

CL1025 The World, The Text, The Critic CL3023A Medieval Culture: Margery Kempe and Geoffrey Chaucer AR3090 Junior Seminar

Join this study trip that highlights the importance of medieval British literature, art, and architecture for the development of modern and contemporary British culture. Visit Canterbury, the destination of Geoffrey Chaucer's 14th century pilgrims, and explore its rich heritage. The following day, engage in on-sight lectures about the 19th and 20th century Neo-Gothic edifices and monuments that grace London, and discover the immense influence of the medieval world on a city that served as a model for countless other cities. Visits to the Victoria and Albert Museum, Tate Museum, and the British Library (where the works of the Pre-Raphaelites, William Blake and his followers, The Ancients, and the manuscripts of Augustus Pugin permit all to see how Britain's "antiquated past" was fundamental for the Romantic and Gothic Revival movements that still inspire us in our post-modern age.

#### Led by Professors Elizabeth Kinne & Jonathan Shimony

#### Trip cost: 950€

(includes round-trip train transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 950€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.

Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



#### STOCKHOLM

#### SCANDINAVIAN BRANDING

#### THURSDAY, OCT. 13 - SUNDAY, OCT. 16

CM5002 Brands and Belief BA/CM5049 Issues in Contemporary Brand Management

Engage in meetings with major corporations in Stockholm who have revolutionized global digital branding like Spotify and H&M. Visit the Brehns School of Communications whose Dean is an AUP alumna and work with students on common branding projects and understand the Swedish approach to postmodern branding.

#### Led by Professors Waddick Doyle & Evelyn Odonkor

#### Trip cost: 995€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 995€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



#### ALBI AND ITS REGION

# ARTISTIC AND ARCHITECTURAL WONDERS IN CATHAR COUNTRY

#### THURSDAY, OCT. 20 - SUNDAY, OCT. 23

AR1020 Materials and Techniques of the Masters AH2000 Paris Through Its Architecture I AH2013 Renaissance Art & Architecture

Explore the region of Albi, in the south of the Massif Central (France), one of the richest parts of France during the Middle Ages. Visit most remarkable examples of monuments and cities of the Middle Ages and early Renaissance of this area with a special focus on materials and techniques. Discover wonderful collections of paintings (Toulouse-Lautrec, Goya, Spanish masters...).

#### Led by Professors Stéphane Treilhou (2nd professor/staff TBD)

#### Trip cost: 650€

(includes round-trip train transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 650€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



#### FEZ

# MOROCCO: CULTURE AND COMMUNICATION CROSSROADS

#### THURSDAY, OCT. 27 - TUESDAY, NOV. 1

CM2004 Comparative Communications History
ME1099FB5 From Medina To Metropolis: Cities of Near East & North Africa
CM5001A Global Communications

Explore Morocco in the context of a rapidly changing cultural and communications environment. Immerse yourself in the Fez medina, largest pedestrian city space in the world. Join a cultural festival and live in homestays in the old Medina where Africa, the Arab world and Europe have met for centuries and are meeting. Discover this city that is undergoing rapid transformations with changes in global transport and digitalization.

#### Led by Professors Waddick Doyle & Justin McGuinness

#### Trip cost: 950€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 950€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



# CAIRO AND THE VALLEY OF THE KINGS

EGYPT: ANCIENT AND MODERN

#### THURSDAY, OCT. 27 - WEDNESDAY, NOV. 2

CL1009FB5 Modern To Contemporary In The Arab World
ME1009FB5 From Medina To Metropolis: Cities Of Near East & North Africa
CM5062 Digital Media Writing Practicum

Explore the monuments of Ancient Egypt in the centenary year of the discovery of Tutankhamun's Tomb by visiting the Valley of the Kings. Understand more about the modern country by visiting Cairo, cultural capital and largest city in today's Arab World.

#### Led by Professors David Tresilian and Hannah Westley

Trip cost: 1595€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 1595€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



#### MALTA

# AN ISLAND OF LINGUISTIC, CULTURAL AND HISTORICAL TREASURES

#### THURSDAY, NOV. 10 - SUNDAY, NOV. 13

L11099FB6 Languages of the World
ME1099FB6 Struggles, Cultures, Identities, and Revolutions in the Modern Middle East
Middle East Pluralities Majors
Linguistics Minors
Middle Eastern and Islamic Cultures Minors

Malta is a "multilingual" island with a rich history of migration from all corners of the Mediterranean. Focus on real-life questions about migration, culture, religion and language and the interface between these and socio-political issues. Through meetings with academics and cultural actors and visits to ethnic neighborhoods, engage in conversations about these questions, learn about the rich history and the current situation on the island where Maltese, English and other languages are spoken. Through visits to the National War Museum and the Malta at War Museum as well as cultural sites, including a trip to the beautiful old cities of Rabat and Mdina, understand on-going struggles of migration and occupation.

#### Led by Professor Rebekah Rast and Ziad Majed

#### Trip cost:650€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 650€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.

# GENEVA

#### **GENEVA**

#### INTERNATIONAL ORGANIZATIONS

#### SUNDAY, NOV. 13 - TUESDAY, NOV. 15

PO2031B World Politics PO3078 War on Terrorism PO5058 Conflict Management

Designed for students to see international organizations and NGOs, this trip is an opportunity to meet with leaders and activists of NGOs. Visit a number of UN agencies and/or NGOs, the United Nations Human Rights Council, the International Migration Organization, United Nations High Commissioner for Refugees, the International Labor Organization, the World Trade Organization, the Red Cross Museum, and the Geneva Center for Security Studies.

#### Led by Professors Hall Gardner and Isabel Gardner

#### Trip cost: 475€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 475€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



#### ROME

# ARCHITECTURE AND ANTIQUITIES OF ANCIENT ROME

FRIDAY, NOV. 18 - SUNDAY, NOV. 20

AH2011 Ancient Art and Architecture
AR1020 Material and Techniques of the Masters

A visit to the city of Rome is the richest complement for the course on Ancient Art. The class gets to see first-hand where it all began. In addition to the layout of the city and numerous extremely important monuments, Rome is also home to some of the most significant collections of antique art. Discover a combination of well-known monuments and lesser-known sites and collections, accommodating students who have been to Rome several times and those for whom it is their first visit.

#### Led by Professors Anna Russakoff & Jonathan Shimony

#### Trip cost: 695€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 695€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



#### **GHANA**

# UNDERSTANDING MANAGEMENT AND POLITICS

#### SATURDAY, NOV. 19 - MONDAY, NOV. 28

BA3500 Business Information Systems
BA5049 Issue in Contemporary Brand Management
PO2031A World Politics

Ghana is in the process of a successful transition to democracy. Visit political institutions (government, political parties, civil society groups) as well as engage in an introduction to the history of Ghana, especially in the contemporary period of colonization and national independence. Visit the famous European fortresses and the former slave entrepôt as well as a typical country village and a craft market. Many agree that Africa is rich in both natural and human resources. The challenge it faces is putting in place effective development strategies to capitalize on these resources and manage them effectively. Investigate these strategies with visits to financial institutions and business organizations.

Meet with both private and government-run institutions and allow yourself to see and understand how an organization structure can influence anything from the equipment and software that the company invest in, to how they chose to brand their products.

Participants in the trip must be up to date with yellow fever and hepatitis vaccinations. Anti-malaria pills must be taken during the trip.

#### Led by Professors Evelyn Odonkor & Steven Ekovich

Trip cost: 1795€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 1795€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.

Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



# BRUSSELS, MOLENBEEK & BRUGES

#### NATO AND EU

FRIDAY, NOV. 25 - SUNDAY, NOV. 27

PO3078 War on Terrorism
PO2031B World Politics
PO5058 Conflict Management

If permitted, due to Covid, we plan to visit NATO and the European Union Consilium (Council of Ministers) for discussions on foreign and security policy. The discussions focus on the formation of European Foreign and Security Policy with an emphasis on European neighborhood policy toward Russia, Ukraine and Eastern Europe. The historical center of Brussels is also on the agenda, including the working class and immigrant region of Molenbeek so that students experience the social and cultural diversity of Brussels.

If possible, students will go to the European University for a discussion in the historical merchant and cultural center of Bruges, the Venice of Northern Europe.

#### Led by Professors Hall Gardner & Isabella Gardner

Trip cost: 595€

(includes round-trip train transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 595€
Payment for study trips must be made no later than September 23 for the Fall 2022 semester.
Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.



#### **JERUSALEM**

#### THE BIBLE AND THE HOLY LAND

FRIDAY, NOV. 25 - TUESDAY, NOV. 29

CL3089A The Bible

CL1025 The World, The Text, And The Critic I

CL3023 Medieval Culture: Margery Kempe and Geoffrey Chaucer

Thrice-Holy City, Jerusalem is the epicenter of three of the world's most enduring religions, holding cultural treasures that date back over 3,000 years. Visit the Ancient city including the Western (Wailing) Wall, the ancient retaining wall which once surrounded the Second Jewish Temple, and Temple Mount, upon which stand today the Al-Aqsa Mosque and the Dome of the Rock. Walk the Via dolorosa, or Christ's Way of Suffering, upon which he carried his cross and walked his last steps to the height of Golgotha, before visiting the Church of the Holy Sepulcher and Christ's tomb. Explore the Tower of David and King David's tomb. Wander along the paths of the Mount of Olives and into the Garden of Gethsemane, where Christ was betrayed and arrested, as well as the Church of the Sepulcher of Saint Mary, in which is housed the tomb of Mary, mother of Jesus. Take a daytrip to Masada, the final stronghold of the Jewish people before their defeat at the hands of the Romans, and then take a swim in the Dead Sea.

#### Led by Professors Brenton Hobart and Elizabeth Kinne

Trip cost: 1475€

(includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 11 • Late cancelation fee: 1475€

Payment for study trips must be made no later than September 23 for the Fall 2022 semester.

Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.

#### REGISTRATION

Registration for study trips is done the same way as registration for academic courses, online through the registration portal on MyAUP Student Services:

#### MyAUP > My Account > My Student Services > Registration

In order to find a study trip in the portal, enter "CP" in the department field. A list of all study trips offered for the specified semester will appear. The registration window is open for study trips during the week of DROP/ADD. The last day of DROP/ADD constitutes the last official day of study trip registration. After DROP/ ADD, students may contact the Cultural Program Manager directly to register for a study trip, though availability is not guaranteed.

#### **PAYMENT**

When a student registers online for a study trip, the cost of the trip is automatically billed to the student's account in the same way tuition is billed. See Student Accounting Services for details about the student account and related charges.

Payment for study trips is due as soon as the trip is officially confirmed via email by the CP Manager to registered students and no later than the date of departure. Student Accounting Services reserves the right to block transcripts & registration because of outstanding balances due to study trips. Payment can be made the same way as for tuition: Online by credit card on my.aup.edu/payment/tuition, via bank transfer, or in person with cash/cheque.

**IMPORTANT:** All outstanding balances to the University result in blocked transcripts. There are NO exceptions for Cultural Program activities and study trips.

#### CANCELLATION

IMPORTANT: The last day to cancel and remove the charge of the study trip from the student's ledger is the last day of DROP/ADD. A student who has not dropped the study trip in the online registration portal by the last day of DROP/ADD is considered to be registered and will be held responsible for the entire cost of the trip. For the Fall 2022 semester, this is midnight September 11, 2022.

If registered in a study trip after DROP/ADD, the student will be charged for the entirety of the trip even if he/she does not attend the trip or withdraws from a course with a study trip. Some exceptions may apply in extraordinary circumstances. The cancellation deadline is extended for eligible students pending their Coup de Pouce award notifications. Students registered for a practicum cannot cancel their participation. See the Cultural Program Manager.

#### PRIORITY FOR PARTICIPATION

Students registered in the corresponding course(s) of a study trip are given priority for participation on study trips. In the event of enrollment exceeding number of spots prebooked, the CP Manager does her best to add extra spots to the trip. Please note, however, that sometimes this is not possible due to outside restraints (flights, hotels, etc). In this case, students registered in the corresponding course(s) will be given priority and those who are dropped from the trip are not responsible for the cost of the trip. In the event of there not being enough spots for everyone from the course(s), the date & time of registration will be taken into consideration.

#### **OUTSIDE PARTICIPANTS**

Individuals who are not current AUP students but who would like to participate in a study trip or activity must make a request directly to the Cultural Program Manager no later than the study trip registration period of DROP/ ADD. Participation is subject to availability. Unless otherwise agreed and established, outside participants pay the same fee as AUP participants. Payment for the Cultural Program activity is the only way to guarantee an outside individual's participation in the study trip.

#### **EXCUSED ABSENCES**

Students who are registered in a class corresponding to a study trip are excused by Academic Affairs from attending their other classes during the dates of the study trip if they are attending the trip. If the time of departure or arrival allows a student to attend class before leaving or after returning from a study trip, the student may be expected to do so and must be in contact with their professor to make sure this is clear for both the professor and the student.

Students who are registered in a study trip but who are not registered in the corresponding class are NOT officially excused from their classes by Academic Affairs. Students are advised to contact their professors before registering for a trip to see if their professor can permit their absence. The Cultural Program cannot issue refunds for trips in the event that a student decides to cancel after the DROP/ADD deadline for the reason that their professor cannot excuse their absence from class.

#### ACCOMMODATION, TRANSPORTATION & SPECIAL ARRANGEMENT REQUESTS

In most cases, students share accommodation in sets of twin, triple, and quad (or more in specific circumstances), depending on the establishment and trip budget. Students are notified of the accommodations reserved in the confirmation email sent by the CP Manager at the beginning of the semester and may submit rooming requests.

In most cases, transportation is reserved in advance by the CP Manager in order to secure the best possible times according to the professor's schedule and obtain the best possible prices. Students wishing to arrange their own lodging or transportation or have specific requests must make this clear upon registering for a trip by contacting the Cultural Program Manager and submitting the request in writing via email.

Special arrangements pend approval by the Cultural Program Manager and in certain cases, the accompanying professor. The Cultural Program will do its best to accommodate special requests, but please note that these may not always be possible because of trip specific reservations, and/or budget restraints. In all cases, students will be charged for group and professor-related fees. Any extra cost associated with a special arrangement is the responsibility of the student.

#### **CULTURAL EXCURSIONS, ACTIVITIES & TICKETS**

Sign-up for Cultural Excursions, Activities, and Tickets is done through the Cultural Program website. In order to sign up, the student must pay the full amount of the excursion or ticket on the corresponding page. Once payment is made, no cancellations or refunds are possible. A student may sell their ticket or seat to someone else and the Cultural Program office will do its best to help the student find a buyer; however, the financial transaction is solely the student's responsibility.

#### **CARTE DE SÉJOUR**

Any student who registers for a cultural excursion or study trip that involves travel outside of France and who does not have the proper documents to travel at the date of the study trip, or who does not correctly fulfill the Carte de Séjour requirements by providing the necessary documents to the Student Immigration Services Office at the start of the semester and is, therefore, unable to travel, will be held responsible for the cost of the trip. No exceptions to this rule. See the Student Immigration Services Office if you are not sure that you have the proper documents to travel and notify the Cultural Program Office upon registration.

#### **VISAS**

Students are responsible for knowing the visa requirements for their nationality for travel outside of France. If a visa is required, the Cultural Program Office can provide a letter that attests to the student participating on a university sponsored tourism trip. This can be taken to the embassy or consulate of the relevant country as part of the application to obtain a visa. It is highly advised, once registered for a trip, to contact the relevant embassy or consulate as soon as possible to confirm the visa requirements, and the cost and time needed to deliver the visa. Any student who is unable to participate in a trip because of failure to complete visa arrangements will be held responsible for the cost of the trip.

#### CONDUCT

Any behavior on Cultural Program study trips or excursions that violates either the University's Standards of Conduct or local legislation is prohibited and can result in disciplinary action. In extreme cases, students may be asked to leave the group and return home. See The American University of Paris 2022-23 Handbook for more information.

### DISCOVER UNIQUE OPPORTUNITIES AT

The American
University of Paris









#### **AUP ENGAGE**



engage.aup.edu



#### TRAVEL PHOTO COMPETITION

Show off your artistic talents and share your photos from your study trip on social media #auptravels — you can win a €100 prize!

Email the Cultural Program Office (culturalprogram@aup.edu)



6 rue du Colonel Combes, Office C-305 75007 Paris culturalprogram@aup.edu Tel: 01.40.62.05.96