

AUP PARENTS

RESOURCE GUIDE 2020-21



**THE AMERICAN
UNIVERSITY** 55
of PARIS YEARS

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WELCOME TO THE AUP COMMUNITY

Dear Parents and Families,

We hope you will use this resource guide to navigate campus resources and connect with the University while your student is in Paris. Throughout the year you will also receive our ParentCompass newsletter with all the latest from campus, and we invite you to join us in person and virtually as we host AUP to You events around the globe. We are excited to have you and your student join us on this journey at AUP.

Our office is here to help when you need it and we look forward to getting to know you.

COMMUNICATIONS

We communicate with AUP parents regularly via email. Each month, you will receive our Parent Compass newsletter to stay informed, receive important updates and hear about community events in the US, in Paris and online.

We invite you to connect with fellow AUP parents by joining our Facebook group, The American University of Paris Parents. Here, parents offer each other support and answer questions based on their experiences in Paris. Campus news and information about upcoming events are also posted on the Facebook page.

CONNECTIONS

The Parent Relations Office, part of the Outreach and Advancement team, is your go-to resource for all things AUP. With staff members based in Paris and in the US, the team stands ready to answer your questions and can put you in touch with the right people to provide further information. You can always reach us at parents@aup.edu.

COMMUNITY

The Office of Outreach and Advancement in Paris provides a home base on campus for alumni, parents and friends of the University. We organize events in Paris and around the world so you can engage with other AUP community members on and off campus.

We look forward to getting to know you and your family. Reach out to us any time – we are always here for you.

INTRODUCING OUR TEAM

Dana Callaghan P'22

Manager of Parent Relations
US West Coast Advancement Officer
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Holly Rudd

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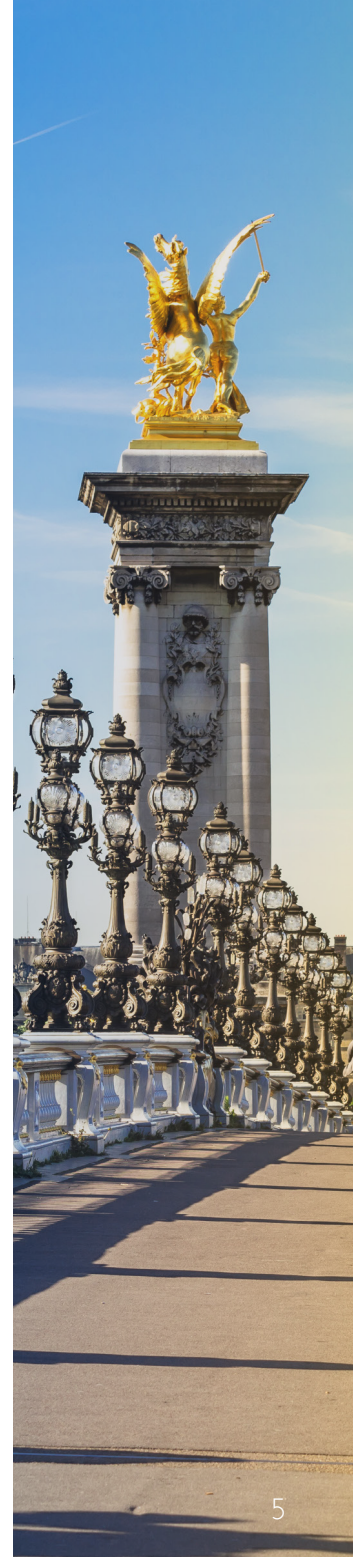
Access the parent website at
www.aup.edu/parents-families



Sign up to receive the parent newsletter
www.aup.edu/parent-communications



Join the AUP Parents Facebook group
www.aup.edu/parents-facebook



RESOURCES AT A GLANCE

Bookmark these pages for easy, year-long access.

AUP.EDU

/PARENTS-FAMILIES

AUP's parent website

/ACADEMICS/CALENDAR

AUP's academic calendar

/NEWS-EVENTS

AUP's events calendar and news

/ADVISING

Academic Advising Center

/ACADEMIC-POLICIES

AUP's academic policies

/FINANCES

Student Accounting Services

/HEALTH

/HOUSING

/IMMIGRATION

/STUDENT-LIFE

Student resources and activities



ACADEMICS

AUP.EDU/ACADEMICS

During their time at AUP, students will always have access to the academic support of our dedicated and talented faculty and staff. We encourage students to seek out these resources and to be proactive in shaping their own university experience.

FERPA

AUP's Privacy Policy complies with both the US Family Educational Rights and Privacy Act (FERPA) and the EU General Data Protection Regulation (GDPR).

Under FERPA, parents do not have free access to their children's records – even if they pay the bills. In order for AUP to share any information with parents regarding academic progress, students must authorize permission on the grade release section of their academic record. Further authorizations may be required for us to discuss your student's progress.

Learn more: aup.edu/ferpa

ADVISING CENTER

The Advising Center is a crucial resource for students throughout their entire time at AUP, providing advice on course selection, choosing majors and minors, studying abroad and improving language skills. Students are assigned an academic advisor.

Learn more: aup.edu/advising

LEARNING DIFFICULTIES

AUP provides support for students with learning or physical disabilities. Accommodations range from extra time for exams to tutoring and mental health support.

Learn more: aup.edu/learning-difficulties

ACADEMIC RESOURCE CENTER

The Academic Resource Center (ARC) is a combined writing, tutoring and academic technology space located on the 4th floor of the Quai d'Orsay Learning Commons.

Learn more: aup.edu/arc





GPS PROGRAM

AUP.EDU/GPS

AUP's signature Global Professional Skills (GPS) Program provides students with the opportunity to create an extracurricular path in parallel with their studies in order to sharpen critically important skills and develop their personal and professional path for post-AUP life.

ABOUT

The program begins in the very first semester of the first year and culminates with a project in the spring of senior year. Upon completing the program, students earn a coveted GPS certificate. The program develops four essential Core Capabilities which align seamlessly with the core academic curriculum.

Learn more about the GPS Program at aup.edu/gps.

HEALTH AND WELLNES

AUP.EDU/HEALTH

For medical emergencies, please see SAFETY AND SECURITY.

All AUP students are automatically covered by the University's health care plan, which provides excellent physical and mental health coverage. Students can seek support at any time from the Health and Wellness team during normal business hours.

We provide on-campus Health Office staff and guidance counselors, as well as referrals to off-campus physicians and therapists. The team can assist students with organizing medical appointments as well as navigating the reimbursement process. You can read more about AUP's full health care plan at aup.edu/health.

AUP'S RESPONSE TO COVID-19

More information on planned social distancing measures, rules and regulations for travel and quarantine periods, as well as our plans to support students both on and off campus, can be found at aup.edu/information-hub.

SAFETY AND SECURITY

AUP.EDU/CAMPUS-SECURITY

The American University of Paris takes the safety of its community and visitors seriously. Building entrances are monitored by our security team, and all members of the AUP community are requested to show their AUP ID card upon entering. Guests must be registered in advance of their visit and be accompanied by an AUP community member while inside campus buildings. Information on emergency procedures and crime reporting is available at the URL above and is included in the University's various information pamphlets, which are available at each security desk.

A list of emergency numbers is provided to all students during Orientation and is available online at aup.edu/campus-security.

ID CARDS

Students are required to use their AUP ID card to access campus buildings. Students are issued one ID card every year at no cost, with replacements available through the Office of Student Development.

EMERGENCY RESOURCES

AUP supports all students in the event of any emergency or incident. We encourage parents and students to familiarize themselves with safety procedures and protocols on AUP's website: aup.edu/campus-security.

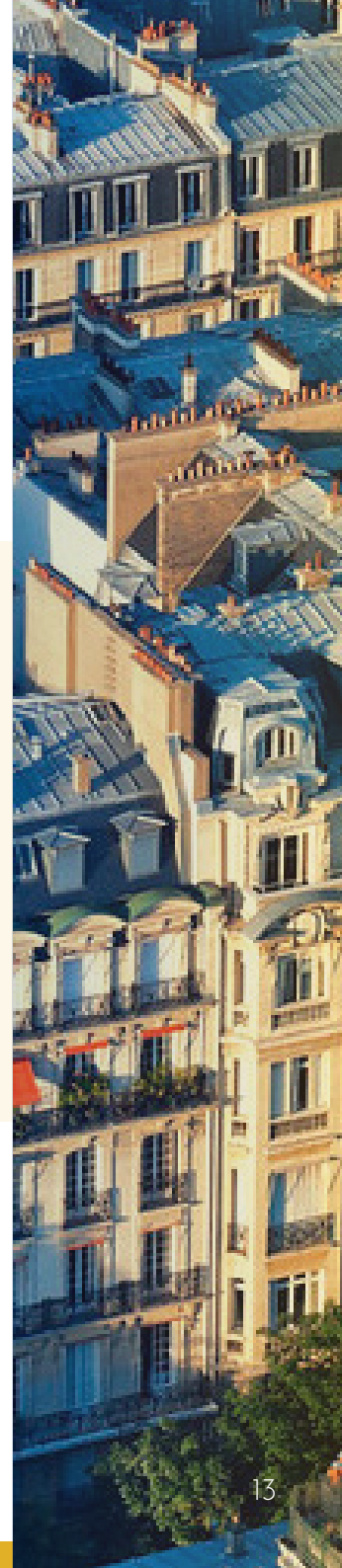
For any questions, please do not hesitate to contact us at parents@aup.edu.

EMERGENCY CONTACTS 24/7

- International SOS: +33 (0) 1 55 63 36 35 (English-speaking staff and doctors who can make referrals, give you advice, call an ambulance). This is the emergency service provided as part of the AUP health coverage for all students.
- Emergency ambulance and medical team ambulance (SAMU): 15 or +33 (0)1 45 67 50 50
- Fire brigade (Pompiers): 18
- Police department (Police Secours): 17

FOR NON-LIFE-THREATENING EMERGENCIES

For help in a medical emergency that is not severe or life-threatening, contact the Office of Student Development (Tel.: +33 (0)1 40 62 06 31) during business hours or International SOS at any time.



SETTING UP IN THE CITY

AUP.EDU/STUDENT-LIFE/PARIS

The first essential step to settling into life in Paris is a French bank account, which is required for obtaining a cellphone contract and for paying bills like rent and electricity. All students planning to stay in Paris for more than one semester are advised to open a bank account. The Office of Student Development can guide your student, upon arrival in Paris, through the process of opening an account with Société Générale.

BANKING: FAST FACTS

- Opening a French bank account can take up to three weeks.
- The Office of Student Development can guide your student throughout the process of opening an account with Société Générale.
- Wiring money is the fastest way to receive money from outside of France. You can either transfer money to your French bank account using the IBAN/BIC information from your RIB, or wire money using Western Union or TravelEx Moneygram.
- More info on student banking is available at aup.edu/banking

MOBILE AND INTERNET PROVIDER

We work with comAvenue, a company near campus with English-speaking employees who can assist students in choosing a phone plan and internet provider.

Address: 24, rue du Champs de Mars, 75007 Paris

Tel.: +33 (0)1 45 55 00 07

Email: info@comavenue.com

Free Mobile is an inexpensive phone and internet provider. No contract commitments are required, meaning that you can cancel your contract at any time without penalty. You can sign up online or at the Free store.

Address: 8, rue de la Ville l'Evêque, 75008 Paris

GETTING AROUND

While Paris is an extremely walkable city, students may find it more convenient to use the metro, light rail, bus and tramway systems. Students under 26 can purchase a yearly student transportation card, the Carte Imagine R, for €350. Students over 26 can purchase a regular card, called the Carte (Passe) Navigo, which can be renewed on a monthly or yearly basis. At the time of printing, a pass including Paris and its suburbs is €75/month.





RESIDENTIAL LIFE

AUP.EDU/HOUSING

Throughout the year, the Office of Residential Life responds to any housing questions students might have and provides additional support services, including roommate conflict mediation, consultations and guidance for applying for the CAF.

MAIL

Each AUP student has a personal university mailbox in the Saint-Dominique building. Please address packages and mail to your student at:

Student Name & Mailbox Number
c/o The American University of Paris
102, rue Saint-Dominique
75007 Paris, France

PLEASE NOTE

If you intend to send packages or mail to your student, there are conditions as to what can be sent via mail into France. A list can be found here:
aup.edu/usps

FIRST YEAR STUDENTS

The Office of Residential Life is responsible for assigning first-year students to authentic Parisian living arrangements with their classmates, or in a homestay with a French family for a more culturally immersive experience.

RETURNING AND GRADUATE STUDENTS

The Office of Residential Life also supports returning undergraduate students and graduate students in their search for housing by providing a database of available apartments owned by local landlords. In addition, housing staff members will make an effort to provide additional information about potential housing options to students choosing apartments remotely.

APPLYING FOR THE CAF

The French government provides housing subsidies known as CAF (Caisse d'Allocations Familiales) to eligible students. To apply, students must provide a French lease with their name on it and must pay rent directly to their landlords (as opposed to parents paying the rent, for example). Students interested in applying for the CAF should check with the Residential Life team regarding the type of contract they sign and whether or not they are eligible.

STUDENT LIFE

AUP.EDU/STUDENT-LIFE

Outside of the classroom, students have access to a wide range of clubs, events, study trips and cultural programs, leadership opportunities, and much more.

STUDENT ORGANIZATIONS AND VOLUNTEERING

Joining a student organization is a meaningful way to develop leadership skills and make a difference in the AUP community and beyond. Volunteer opportunities are posted on AUP Engage, the student platform for all extracurricular activities on campus.

EVENTS AT AUP

Events open to the public are listed on AUP's website at aup.edu/news-events. Students can also access engage.aup.edu to learn about on-campus events.



STUDENT ADVISORS

Student advisors are appointed by the Offices of Student Leadership and Student Development to welcome new students to the AUP community and work with them throughout the academic year. Advisors are available to answer questions, connect students to relevant campus services and update them about student activities.

SPORTS AND WELLNESS

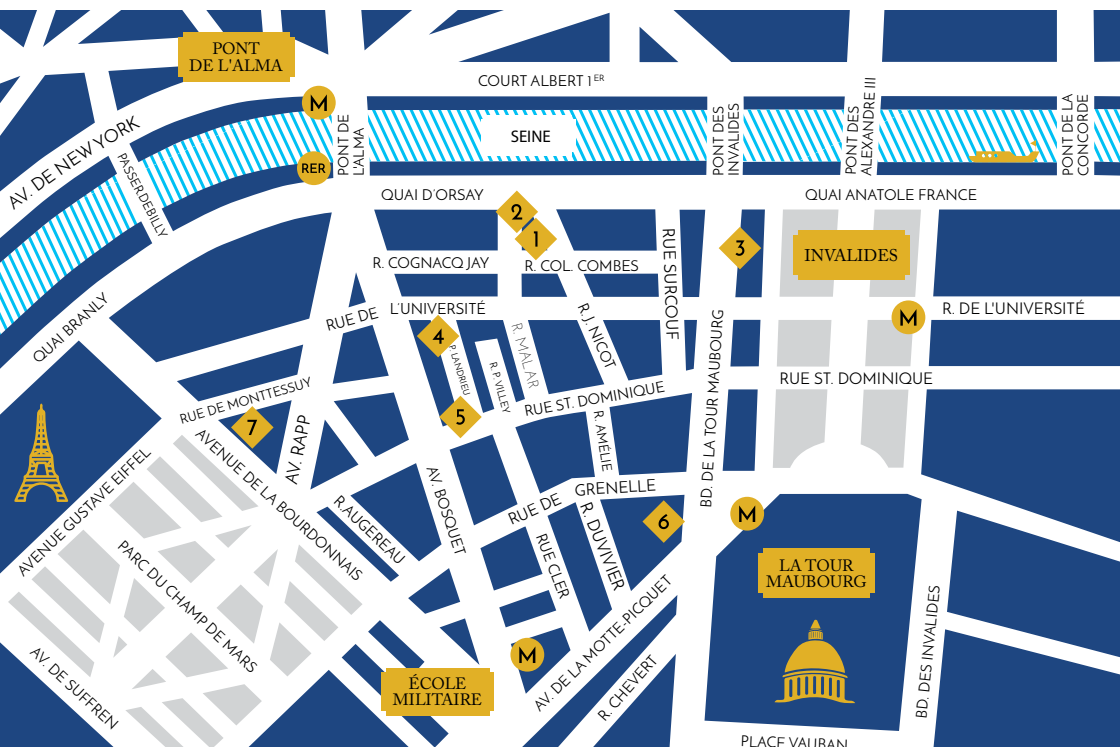
All AUP students are invited to join a range of sports and fitness programs. The Athletics Office also works with students interested in forming new teams. Competitive teams include:

- Futsal/Indoor Soccer - men
- Equestrian - men & women
- Basketball - men & women
- Volleyball - women

AUP also offers discounted gym memberships to over 30 gyms across Paris. Learn more at aup.edu/gym-membership

VISITING CAMPUS

AUP.EDU/CAMPUS



PUBLIC TRANSPORT NEAR CAMPUS

Buses: 28, 42, 49, 63, 69, 80, 92

Métro: La Tour-Maubourg, Ecole Militaire, Alma-Marceau, Invalides

RER: C - Pont de l'Alma-Marceau

- 1 Combes Student Life Center: 6, rue du Colonel Combes
- 2 Quai d'Orsay Learning Commons: 69, quai d'Orsay
- 3 Administration Building: 5, boulevard de La Tour-Maubourg
- 4 AUP Bookstore, Classrooms & Faculty Offices: 2 bis, Passage Landrieu
- 5 Classrooms and Faculty Offices: 102, rue Saint-Dominique (entrance at 16, passage Landrieu)
- 6 Grenelle Teaching and Mentoring Center: 147, rue de Grenelle
- 7 Classrooms (under renovation): 9, rue de Monttessuy

VISITING PARIS

Make AUP your first stop. We would love to welcome you to the Office of Outreach and Advancement at: 5, boulevard de La Tour-Maubourg. For more information on how to plan your stay, or what to do in Paris, please contact us at parents@aup.edu.

When planning your visit we recommend that you explore accommodation options using Booking.com to search for a hotel or Airbnb.com for an apartment in Paris. AUP's campus is located in the 7th *arrondissement*.

GET INVOLVED

AUP.EDU/GET-INVOLVED

PARENT AMBASSADORS

We invite you to become a Parent Ambassador to share your insight with the parents of prospective students. If you are interested, please email parents@aup.edu. We would also love to connect with you throughout the year, hear updates about your child's experience in Paris, and invite you to events as we travel all over the world.

HIRE AN AUP STUDENT OR ALUM

Looking to hire for an internship or full-time position? Take a look at the Global Talent Portal to meet AUP students and recent graduates looking for work opportunities.

Access the Global Talent Portal at aup.edu/GTP. Encourage your student to sign up for the Global Talent Portal when looking for an internship.



SHOP AUP GEAR ONLINE

AUP.EDU/STORE

AUP clothing, accessories, gifts and more are available to order on our Zazzle store at aup.edu/store. Show off your AUP pride and gear on Instagram by tagging #AUParents.





AUP PARENTS FUND

AUP STUDENTS DESERVE
THE VERY BEST.

The AUP Parents Fund helps ensure that all AUP students are supported during their time in Paris. By participating in the AUP Parents Fund, you will help provide resources for an unparalleled educational experience both in and beyond the classroom. Make your contribution to the AUP Parents Fund here:

[AUP.EDU/PARENTS-FUND](https://aup.edu/parents-fund)

The American University of Paris welcomes financial support from our alumni, parents, faculty and staff; current and former trustees; and friends of the University. Learn more about AUP's philanthropic priorities on our website:

[AUP.EDU/GIVING](https://aup.edu/giving)

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